

SOC Voting Member Structure

Mission/Vision: Our Children Our Future is a collaborative community-based network focused on increasing access to services and resources which promote emotional, behavioral, and social wellness of individuals, youth and families.

Voting Membership Goals:

- 1) The voting members will be comprised of youth, family members and a diversified, well-informed and invested collection of community stake-holders with decision-making authority for their area of representation. Voting members will be active advocates within their community and representative of agencies supporting the System of Care values and efforts.
- 2) The board will strive to consist of **21** voting members, who will serve two year terms, that represent the county's diversity in the following:
 - a. Geography (area within the county)
 - b. Child/Family Serving Specialty
 - c. Race/Ethnicity/Sexual Orientation/Gender Identity/Diverse Abilities
- 3) Representation of the members will strive to be comprised of the following:
 - a. **3** Youth/Family Members
 - b. **1** Child Welfare, standing member
 - c. **3** Juvenile Justice
 - d. **3** Education
 - e. **3** Community Mental Health
 - f. **1** Wraparound Access provider, standing member
 - g. **6** Service Providers and Other Community Supports/Services (Mental Health, Residential, Addiction, Prevention, Early Childhood, Law Enforcement, Spirituality/Faith, Healthcare, Special Needs, etc.)
 - h. **1** System of Care Coordinator, standing member

Voting Member Expectations:

Voting SOC members are expected to be enthusiastic and active participants in SOC activities and strong advocates for SOC expansion efforts through the following:

- 1) Regular attendance at the monthly SOC meeting that includes actively participating in meeting activities (e.g. providing input, sharing SOC successes and challenges, etc.). Regular attendance shall consist of **11/12** monthly meetings for organizations and **9/12** for individuals.
- 2) Sharing of SOC initiatives, policy and outcomes with peers and community in order to encourage SOC expansion work and coordination of efforts.



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- 3) Advocate for the infusion of SOC values through modeling of SOC principles and values within the member's respective area(s) of representation.
- 4) Promote and advocate for youth and family involvement in all SOC expansion activities.
- 5) Meet on an as needed basis to discuss and vote on relevant topics as well as remain responsive to SOC email votes and signature requests.

SOC Meeting Structure:

The System of Care will meet as a collective group at least monthly to achieve the group's identified function and responsibilities, as outlined in this policy. The structure of the SOC meetings shall be as follows:

- 1) The meetings will be facilitated by the appointed local SOC Coordinator, or his/her designee.
- 2) Recommendations will be discussed in scheduled meetings, and if needed, an ad hoc subcommittee of members will be created for more intensive study and work towards the resolution of an identified system issue. Additional subcommittee members may be requested to join the committee.
- 3) The frequency of subcommittee meetings will be dictated by the subcommittee members in order to deal with specific projects or time-sensitive matters. The subcommittee members will present updates and the outcomes of the sub-committee meeting(s) to the SOC.
- 4) Process improvement or policy adoption and recommendations will be made based upon a consensus of the voting SOC members.
- 5) Meeting notes will be recorded and distributed to members for review prior to the next scheduled meeting.
- 6) Lines of communication with all members will be fundamental to the success of the SOC and its actions, quality improvement strategies and outcomes. To facilitate easy access and efficient communication between members, the following methods will be used, as needed and dictated by the type/urgency of the information being shared:
 - a) Meetings
 - b) Conference calls
 - c) Website postings on Basecamp
 - d) Email
 - e) Formal bulletin or public documentation
 - f) Any combination of the above, as needed to facilitate quick communication and member access

